

# Bistro Felix group booking form

**Bistro Felix can cater for a variety of group reservations up to 95 guest to suit your particular requirements.**

## **The Wine Room**

Named for the amazing wall of wine, our beautiful Wine Room is situated at the rear of the dining area.

The room has an intimate, classic feel with beautiful vintage art and large board room style table that provide comfort and style. This space can seat a maximum of 16 guests.

## **The Main Dining Room**

The room caters for private events and weddings for 80-95 guests(depending on availability).

## **Group Menus**

If your group is 12 or more you will need to select from our choice of group menus. This ensures we can provide your guests with an exceptional food experience in a timely manner.

## **Wine**

Bistro Felix has an extensive wine list with over 600 wines listed, a full bar of spirits and a selection of bottled beers. We do have a full-time Sommelier who will be happy to liase with you regarding your beverage choice.

## **Music**

The music played at Bistro Felix has been chosen to suit the style of the restaurant and is designed to provide background atmosphere. The sound system can not isolate any area within the restaurant and therefore clients are unable to select their own music repertoire even if in the private dining room.

## **Presentations and Speeches**

Presentations and speeches are only possible when in our Wine Room. The use of audio-visual equipments is subject to approval by management. No marketing material can be pinned or otherwise attached to the walls or windows—however free-standing items can be used.

## **Booking and Confirmation**

Please fill in the attached form, sign and fax back to Bistro Felix on 08 9388 3085 to secure your event and confirm your function space.

## **Deposit**

\$20 per person is required as a deposit to confirm your booking.

## **Confirming Final Guest Numbers**

Bistro Felix requires that final guest numbers must be confirmed 24 hours prior to the function date. This number can be decreased or increased however the number confirmed at 24 hours prior is the minimum amount that will be charged.

## **Hiring of Equipment / Extra Requirements**

The client is responsible for any external hiring of equipment and is to be paid for by the client.

## **Finishing Times**

Lunch functions must move from the table to our bar area by 5.00pm unless prior arrangement has been made. A charge of \$250 per hour or part thereof will apply should your function extend past midnight.

**Client Responsibilities**

The client is expected to conduct their function in a legal and respectable manner and is responsible for the conduct of its guests and invitees. The client will be charged for any damage that occurs to the restaurant, the property or its staff. Please note that in line with Australian legislation relating to responsible service of alcohol, Bistro Felix management reserve the right to terminate a function, refuse service to any guest deemed intoxicated, or take responsible action to assist any intoxicated guest from the premises.

**Cancellation**

Any cancellations must be made by email or writing.  
Cancellations received more than 30 days prior to the function date will receive a full refund.  
Cancellations received more than 15 days prior to the function date will receive %50 of the deposit.  
Cancellations made less than 8 days prior to the function date will not be entitled to a refund of the deposit.

**Booking Form**

I agree to the above terms & conditions.

Full Name\_\_\_\_\_

Company/Function Name\_\_\_\_\_

Address\_\_\_\_\_

Phone Number\_\_\_\_\_

Date of Function\_\_\_\_\_

Guests arrival time\_\_\_\_\_

Guest Numbers\_\_\_\_\_

Signature\_\_\_\_\_

Deposit Authorisation

Type of card(please circle): Amex Mastercard Visa Diners

Name of cardholder\_\_\_\_\_

Credit Card Number\_\_\_\_\_

Expiry date \_\_\_\_\_ Deposit Amount\_\_\_\_\_

Three or Four digit security code\_\_\_\_\_

Signature of cardholder\_\_\_\_\_

Please fax to Bistro Felix **Fax: 08 9388 3085**

Bistro Felix 118 Rokeby Road, Subiaco Perth 6008 Tel: 08 9388 3077 Fax: 08 9388 3085

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